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State Superintendent of Public Instruction

**CALIFORNIA
DEPARTMENT
OF
EDUCATION**

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Sacramento, CA

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March 20, 2002

Dear County and District Superintendents, Charter School Administrators,
Administrators of Institutions of Higher Education, and Other Interested Organizations:

**AB 75 (Steinberg) Chapter 697, Statutes 2001
OVERVIEW OF AB 75 PRINCIPAL TRAINING PROGRAM
APPLICATION FOR LOCAL EDUCATIONAL AGENCY PROGRAM FUNDING
APPLICATION FOR STATE BOARD OF EDUCATION
APPROVED TRAINING PROVIDERS**

The California Department of Education (CDE) is pleased to announce funding available under AB 75 The Principal Training Program for local educational agencies (LEAs) to train schoolsite administrators.

Background: AB 75 The Principal Training Program

The Principal Training Program provides funding for professional development for schoolsite administrators. Local educational agencies will receive \$3000 in AB 75 funds for each principal and vice principal trained using State Board of Education (SBE) approved training providers. In addition, the Bill and Melinda Gates Foundation will provide \$1000 in matching funds for each principal trained. The Foundation will provide up to \$500 for each vice principal trained based on overall participation in the program.

The implementation of AB 75 will be developed in two parts: first, acceptance of LEA applications for program funding and second, the establishment of a list of SBE approved training providers. An overview of AB 75 The Principal Training Program and specific information regarding the program is available at www.cde.ca.gov/pd/prin/index.html

LEA Application For Three-Year Program Funding (FY 2001-02, 2002-03, 2003-04)

Local Educational Agencies may request three-year program funding by completing the online application. The link for the online application, located on the CDE Web site at www.cde.ca.gov/pd/prin/rfa.html, will be available beginning April 19, 2002. Funding requested for FY 2001-02 may be used for training schoolsite administrators in FY 2002-03. Applications completed by May 10, 2002 will be forwarded to the SBE for approval at the May 29-30, 2002 meeting. The application process will be continuous. Applications received after May 10, 2002 will be forwarded to the SBE for approval at subsequent meetings. Funding for FY 2002-03 and FY 2003-04 will be contingent upon approval of the state budget.

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Timeline for LEA Application for Program Funding

Overview of AB 75 & LEA Criteria Posted	March 20, 2002
Instructions for LEA Application Posted & Mailed	April 19, 2002
LEA Applications for FY 2001-02 Program Funding	April 19-May 10, 2002
SBE Approval of LEA Programs	May 29-30, 2002
Notification of SBE Approval	June 5, 2002

Note: Local educational agencies interested in providing their own training must submit an application to become a State Board of Education approved training provider by following the procedures outlined below.

State Board of Education Training Provider Approval Process

Letter of Intent to Apply: Local educational agencies and other organizations wishing to become SBE approved training providers are encouraged to submit a letter of intent to apply by Friday, April 5, 2002 for the first application period and by Friday, May 3, 2002 for the second application period. A sample letter of intent may be found on the CDE Web site at www.cde.ca.gov/pd/prin/intent.pdf.

Training Providers Application: Local educational agencies and other organizations may apply to become SBE approved training providers in one or more of the three modules listed below by completing the training provider application. The application is available on the CDE Web site at www.cde.ca.gov/pd/prin/app.pdf.

- Module 1: Leadership & Support of Student Instructional Programs
- Module 2: Leadership & Management for Instructional Improvement
- Module 3: Instructional Technology to Improve Pupil Performance

Applicants must submit one signed original and two copies of the AB 75 training provider application and all required documents to the CDE by 5:00 p.m., May 1, 2002 for the first application period and by 5:00 p.m., June 5, 2002 for the second application period.

Deliver or mail applications to: California Department of Education
AB 75 Principal Training Program
Professional Development Unit
830 S Street
Sacramento, CA 95814

Applicants are advised that a U.S. Postal Service postmark is not documentation as proof of receipt of any application and overnight delivery services do not always deliver in one day. It is the applicant's responsibility to ensure that the application is received on, or prior to, the due date.

Timeline for Applications to become State Board of Education Approved Training Providers

1st Application Period 2nd Application Period

Overview of AB 75 & Provider Criteria Posted	March 20, 2002	March 20, 2002
Letter of Intent to Apply	April 5, 2002	May 3, 2002
Training Provider Applications Due	May 1, 2002	June 5, 2002
SBE Approval of Providers	May 29-30, 2002	June 26-27, 2002
Notification of SBE Approval	June 5, 2002	July 3, 2002

Note: We anticipate that there will be another opportunity to apply to become SBE approved training providers in the fall of 2002.

Application Approval Process:

Each application to become a SBE approved training provider must include copies of the training curriculum and materials to be used. Applications will be read by trained readers and rated based on the “AB 75 Criteria & Requirements for the Approval of Training Providers”. Applications received by the May 1, 2002 due date will be selected for review during the first application period based on the order received. In the event that more applications are received than can be reviewed during the first application period, those remaining will be reviewed following the second application due date on June 5, 2002.

Notification of Training Providers:

Successful applicants will be recommended for SBE approval at the May 29-30, 2002 and June 26-27, 2002 board meetings respectively. The list of SBE approved training providers will be posted on the CDE Web site at www.cde.ca.gov/pd/prin/index.html by June 5, 2002 for the first application period and by July 3, 2002 for the second application period.

For questions about the AB 75 Principal Training Program, please contact either Sandra Frank, Consultant, at (916) 323-5505, e-mail at sfrank@cde.ca.gov or Patty Stevens, Analyst, at (916) 323-5838, e-mail at pstevens@cde.ca.gov.

Sincerely,

Joanne Mendoza, Deputy Superintendent
Curriculum and Instructional Leadership Branch

JM:jlj